



Inception Report – 21/4/2011-1140

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Executive Summary

Background

The Amman Chamber of Commerce (**ACC**) is one of the leading organizations representing the private sector in Jordan. The ACC was established in 1923 as a non-profit organization to regulate and represent the interests of all trade firms in Amman and surrounding areas. As one of the oldest Chambers of Commerce in the Hashemite Kingdom of Jordan, the **ACC** has over forty thousand (40,000) member companies and establishments. The **ACC** assumes a prominent position among Jordanian private corporations representing the private sector, as it makes relentless effort in promoting the role of Jordan's private sector in the national economy.

In the early 1980s, the **ACC** was one of the first institutions in Jordan adopt computer technology in its day to day business operations. Today, the **ACC** is constantly improving the nature and quality of services it provides to its members.

The **ACC** selected **Amon Technologies LLC** to design, guide, direct and assist the ongoing efforts to upgrade enhance the use of ICT at all levels within its organization.

The Assignment

The ultimate objective of this assignment is to review and document the existing ICT Systems and Services deployed at **ACC** (ICT Infrastructure Assessment Report), develop a detailed 3 Year ICT strategy for **ACC** and prepare the required technical and functional specifications documents (TPOS – a maximum of three) associated with the new systems and services.

The consulting services shall assist **ACC** in its efforts to meet the requirements of modern knowledge and information management, provide new as well as more efficient membership services, thereby contributing to the long-term sustainability of the **ACC** and its services.

Beneficiaries

The direct beneficiaries of this assignment are **ACC** as an organization, the member companies of **ACC**, the Jordanian business community as a whole, foreign companies and associations interested in linking with Jordanian firms. Indirect beneficiaries include also the Ministry of Industry & Trade and the Greater Amman Municipality.

This Report

This Inception Report was prepared as part of the deliverables of Purchase Order #1140 dated April 21st 2011 for the Procurement of ICT Consulting Services for **ACC** covering:

- ICT Infrastructure Assessment
- 3 Year UCT Strategy
- Technical & Functional Specifications for the required systems and services

This Inception Report details the methodology and the planning in order to ensure proper implementation of the tasks in the project in a coordinated manner.